# Rajarshee Shahu Science College Chandur Rly Internal Quality Assurance Cell

#### Notice

All the IQAC committee members are here by informed that meeting of IQAC is organized on dated 29/1/2021 at. 2.30 pm. You all requested to attend the meeting in Principals office in time to discuss on following agenda.

The agenda of meeting is -

- 1) To confirm the minutes of last meeting \_ 28/5/2020
- 2) Action taken of last meeting
- 3) To chalked out the departmental activities.
- 4) To finalized the format for collection of activity document.
- 5) To discuss about the nature of university exam (winter-2020)
- 6) To discuss about the conduction of online practical demonstrations.
- 7) To discuss about uploading of departmental information on website.
- 8) To discuss about extension activities.
- 9) Review of continuous evaluation.
- 10) To decide the organization of extension activity.
- 11) To discuss about organization of placement/training program
- 12) To discuss about the organization of special program on advance and slow learner.
- 13) To discuss about the faculty and student exchange program.
- 14) Any other issues with permission of chairman.

Sr.No	Name	Signature
1	Dr.S.S Thakare	miralu
2	Mr.P.V Jagatap	
3	Dr.M.J Keche	Ord.
4	Dr.G.B Santape	god at ale
5	Dr.A.D Bansod	Ahr .
6	Dr.R.V.Kene	Ren
7	Mr.S.A Wani	A team
8	Dr.P.R Padole	
9	Mr.R.M Khope	Cultura
10	Ms. Anuradha Jaulkar	
11	Ms. Aansha Jadhav	

Coordinator

Dr. NQR CohCo-ordinator
Rajarshee Shalle Shares College

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IQAC
Chairman

Dr.S.S Thakare

#### Minutes of IQAC Meeting

Meeting of IQAC was held on 29<sup>th</sup> Jan. 2021 at 2.30 pm under the chairmanship of Principal, Dr. S. S. Thakare. Following members attended the meeting-

- 1. Dr. S.S Thakare
- 2. Dr.M. J. Keche
- 3. Dr. G.B Santape
- 4. Dr. A. D. Bansod
- 5. Mr. S.A. Wani
- 6. Dr. R.V. Kene

The following agenda was discussed in the meeting-

1. To confirm the minutes of last on line meeting held on 28<sup>th</sup> May 2020

The Secretary of the IQAC read the minutes of last meeting held on 28<sup>th</sup> April 2020 and confirmed unanimously.

#### 2. To Chalked out the departmental activities

It has been decided to go for the organization of three workshops for the students by each department. It was also decided to conduct at least one intercollegiate competition.

#### 3. To finalized the format for collection of activity documents

It has been decided to chalk out in advance, the action plan of the particular activity in the departmental meeting followed by the approval of IQAC. After conduction of activity following documents must be kept ready in the department as the proof of that activity and soft copies of the same must be forwarded to the IQAC.

#### List of documents-

- 1. Communication letter to Chairman
- 2. Boucher of Program
- 3. Notice of Program
- 4 Students Attendances
- 5. Communication letter of guest
- 6. Students certificate
- 7. News Paper cutting
- 8. Geotraking Photograph
- 9. Report of Activities

- 10. Feedback
- 11. Scan copy of Voucher/invitation/Boucher
- 4. To discuss about the nature of University Winter-2020 Examination.

Chairman informed that University has decided to conduct winter-2020 examination in the month of April, 2021. Examination will be of multiple choice questions. Both the choice of online and offline may remain open to the students.

#### 5. To discuss about the conduction of online practical demonstration.

Considering the scenario of pandemic, it has been decided to arrange some practical demonstrations which are possible online to the students so as to make them acquainted with practical concepts.

#### 6. To discuss about the uploading of departmental information on website.

To make institutional website more meaningful, it has made compulsory to upload all the relevant information of the individual teachers and the departments on the college website with immediate effect.

#### 7. To discuss about the organization of extension activity.

It has been decided to arrange at least two extension activities per department.

#### 8. To review of continuous evaluation.

As the part of continuous evaluation, it has been decided to provide some multiple choice questions on the Google classroom based on daily lectures regularly.

#### 9. To discuss about organization of placement /training program.

It has been decided to go for the organization of placement/training program for the students as soon as the passing of pandemic.

#### 10. To discuss about the faculty and student exchange program.

Dr. G.B.Santape has assigned the task of arranging students and faculty exchange activity program as early as possible.

# To discuss about designing of program for advance and slow learners

It has been decided to identify advance and slow learners department wise with immediate effect and to frame the program for them accordingly.

# 12. Any other issues with permission of chair.

No item moved

Chairman summarized the meeting. Meeting was concluded with the thanks to chair and members by the coordinator.

Dr. M. J. Keche Coordinator IQAC

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Dr. S. S. Thakare Chairman IQAC

# Rajarshee Shahu Science College Chandur Rly Internal Quality Assurance Cell

#### **Notice**

All the IQAC Members are here by informed that online meeting of IQAC is organised on 10th May 2021 at 12.00 noon to discuss the following issues. You all are requested to get connected on time.

The agenda of Meeting is

- 1. Confirmation of minutes of the last meeting.
- 2. Action taken on the last meeting.
- 3. To discuss about the adaptation of effective and innovative teaching methodology for the curriculum delivery of the even semesters.
- 4. To discuss about the teaching plan for the even semester.
- 5. To design time- table for the conduction of online practical and theory classes of even semesters.
- 6. To plan workshops like, Teaching Methodology, Non-Teaching Staff, Career Counselling, Environment Consensus, etc.
- 7. Any other item with the permission of chair

By the order of Chairman, Internal Quality Assurance Cell

Date: 9/10/21

Coordinator

Interna Quelity Assurance Cell Rajarshee Shahu Science College. Ghandur Rly., Dist. Amravati

# Minutes of IQAC Meeting

Meeting of IQAC was held on 10 th of May.2021 at 12.00 noon under the chairmanship of Principal, Dr S.S.Thakare. Following members attended the meeting-

1.Dr.S.S Thakare (Chairman)
2.Dr.M.J Keche (Coordinator)
3.Dr.G.B Santape
4.Dr. A. D Bansod
5.Dr.R.V Kene
6.Dr.P.R Padole (External Member)
7.Ms. Akansha Jadav (Student)

Following agenda were discussed in the meeting-

- 1. To confirm the minutes of the last meeting held on 29th of Jan 2021. The Coordinator of the IQAC read the minutes of the last meeting held on 29th of Jan 2021 and were confirmed in the meeting.
- 2. Action taken at the last meeting.

  Follow up of the last meeting agenda was taken.
- 3. To discuss the adaptation of effective and innovative teaching methodology for the curriculum delivery of the even semesters.

Because of the pandemic situation, it has become mandatory to use the online mode of teaching and learning which is not as effective as offline is. It has also been decided to make use of new features of Google Meet like Breakout Room, Polls, Q & A, Whiteboard, Recording, etc. for making teaching more significant and attracting students more and more in number towards online platforms. Individual teachers are required to maintain online attendance of the students. Mentors should monitor the regularity of their mentees.

4. To discuss the teaching plan for the even semester.

After exhaustive discussion it has been concluded to plan the teaching in such a way that more weight age be given to teaching aids like e- contents, videos, etc. to make it more effective. Interactions of teachers with the students remain compulsory. Students' self preparation should be encouraged timely.

5. To design a timetable for the conduction of online practical and theory classes of even semesters.

Because of the hot climate, it has been unanimously decided to conduct classes in the morning shift from 9.00 am onwards. For want of the extra classes or remedial teaching, timing from 5.00 pm onwards are suggested. Practical demonstrations are to be conducted in the month of July 2021.

6. To plan workshops like, Teaching Methodology, Non Teaching Staff, Career Counselling, Environment Consensus ect.

Since the pandemic is still in full swing, there is no alternative other than to arrange various workshops on the online platform. Owing to the MOUs with other institution regarding the holding of workshops together, it has been decided to hold the workshops of 'Teaching Methodology' and 'Non Teaching Staff' in collaboration with Vinayak Vidnyan Mahavidyalaya, Nandgaon Khandeshwar and Jagdamb Mahavidyalaya, Achalpur in the last week of May, 2021. Committee is of the opinion that more stress is to be given on the adoption of teaching methodology especially on the virtual mode

# 7. Any other item with the permission of the chair.

- (i) Dr. R.V Kene moved the resolution to have the smart board. Chairman assured us to procure it in the coming days.
- (ii) Dr.G.B Santape expressed the need of awareness program for Covid-19 infection.

It has been decided to arrange a relevant program in the next week.

Chairman summarized the meeting. Meeting was concluded with the vote of thanks to the chair and all the members present by the coordinator.

Dr.M.J.Keche Coordinator IQAC

IQAC Co-ordinator Rajarshee Shahu Science College Chandur Rly., Dist. Amravati Dr.S.S Thakare

Charman PiQAC Rajarshee Shahu Science College Chandur Rly Distt. Amravati

#### Rajarshee Shahu Science College Chandur Rly Internal Quality Assurance Cell Notice

IQAC Meeting was organised on date 6th july 2021 at 3.00 pm in Late Atul Jagtap memorial hall to discuss on the following agendas.

#### The agenda of meeting is

- 1. Confirmation of minutes of last meeting.
- 2. Action taken on the last meeting.
- 3. To take the review of online classes for even a semester.
- 4. To discuss planning for the coverage of the theory and practical due to limited time.
- 5. To take the follow up of teaching material provided to the students.
- 6. To discuss the evaluation of internal assessment for even a semester.
- 7. To discuss the students' research project.
- 8. To discuss the status of AQAR of 18-19.
- 9. To discuss the criteria wise work for session 20-21.
- 10. Any other issues with the permission of the chair.

#### Following members attended the meeting:

1) Mr.P.V.Jagtap

2) Dr.Mrs. Vaishnavi. P Jagtap

3) Dr.A.D. Bansod

4) Dr.R.V.Kene -

5) Dr.G.B.Santape

6) Mr.S.A. Wani — wani

7) Dr.P.R.Padole

8) Miss Akansha Jaday

9) Miss Anuradha Jaulkar

Deta 6/7/2021 Dr.M.J Keche Coordinator IQAC

IQAC Co-ordinator
Rajarshee Shahu Science College
Chandur Rly., Dist. Amravati

Dr.S.S Thakare Chairman

Principal Rajarshee Shahu Science College Chandur Rlv. Distt. Amravati

# Minutes of IQAC Meeting

Meeting of IQAC was held on 6 th of July.2021 at 3.00 pm noon under the chairmanship of Principal, Dr S.S.Thakare. Following members attended the meeting-

1.Dr.S.S.Thakare (Chairman)

2.Dr.M.J Keche (Coordinator)

3.Dr.G.B Santape

4.Dr. A. D. Bansod

5.Dr.R.V.Kene

6.Mr. S.A Wani

7.Dr. Vaishnvi P. Jagtap (Management representative)

8.Dr.P.R.Padole (External Member)

9.Ms. Akansha Jadav (Student)

Following agendas was discussed:

# 1) Confirmation of minutes of last meeting held on 10 th of May.

The Coordinator of the IQAC read the minutes of the last meeting held on 10 th of May 2021. Since no addition or deletion suggested by the members minutes were confirmed by the chairman in the meeting.

# 2) To take the review of online classes for even a semester.

It is decided to collect the quantum of the courses covered, e-content supplied to the students so far and to ask to wind up the courses along with the online practical up to 31st July 2021 as the university examination, Summer 2021 is due from 7th of August 2021.

# 3) To discuss planning for the coverage of the theory and practical due to limited time.

It was decided that accordingly review of compilation of theory syllabus, schedule for the online demonstration of the practical should be chalked out. According to that, each teacher has to take two practical demonstrations for each class and upload it in google classroom.

# 4) To take the follow up of teaching material provided to the students.

It was decided to collect the information in proper format about the material such as e-contents supplied to the students by the teachers.

### 5) To discuss the students' research project.

To mobilize the research culture amongst the college students, it is unanimously decided to run the simple and feasible research projects as per standard protocol for the students by each and every teacher from the current session.

#### 6) Status of AQAR 2018-19 and 2019-20.

Dr. G.B.Santape, Ex IQAC Coordinator reported to the house about the status of AQAR, that AQAR of the session 2018-19 and 2019-20 will be uploaded on the portal of NAAC at the end of July 2021 after final verification.

#### 7) To Discuss the Criteria wise work for session 2020-21.

For the upcoming session 2020-21 criteria wise convenors were decided as given below:

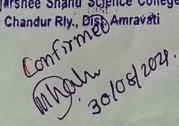
Criterion	Convenor
I	Dr.A.D.Bansod
II	Mr.S.A.Wani
III	Dr.M.J.Keche
IV	Mr.M.P.Waghmare
V	Dr.A.P.Pachkawade
VI	Dr.S.S.Padhen
VII	Dr.G.B.Santape

8) Any other Issues with the permission of the Chairman.

Dr. G.B Santape raised the issues regarding the availability of smart classrooms . He requested the chairman and hon management representative Dr. Vaishnavi Jagtap Madam that institutes must have at least one interactive classroom for the purpose of teaching and learning.

Dr.Minal.J.Keche Coordinator IQAC IOAC Co-ordinator

Rajarshee Shahu Science College





Dr.S.S Thakare Chairman BOAC Rajarshee Shahu Science College Chandur Rly Distt. Amravati

### Rajarshee Shahu Science College, Chandur Rly Internal Quality Assurance Cell **Notice**

IQAC meeting is organised in the Principal office on dated 3oth Aug at 1.30 pm to discuss the following agenda.

- 1) To confirm the minutes of the last meeting.
- 2) To discuss the committee wise report for documentation of NAAC.
- 3) To discuss feedback received from the stockholders
- 4) To discuss the criteria wise work of session 2020-2021.
- 5) To finalise the IQAC Calendar for session 2021- 2022.
- 6) To discuss the organization of a workshop on Virtual Labe.
- 7) Any other item with the permission of the chair.

Following members attended the meeting.

- 1) Dr.G.B .Santape
- 2) Dr.A.D.Bansod
- 3) Mr.S.A.Wani Twom
- 4) Dr.Rekha Kene Tom
- 5) Dr.P.R. Padole (External Member)
- 6) Dr. Vaishnavi. P. Jagtap (Management Representative)
- 7) Miss Akansha Jadhav (Students Representative)
- 8) Miss Anuradha Jaulkar( Alumni )

Dr.M.J.Keche

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Dr.S.S.Thakare Chai**rmanciga**C

Rajarshee Shahu Science College Chandur Rly Distt. Amravati

# Rajarshee Shahu Science College , Chandur Rly Internal Quality Assurance Cell Meeting Notice

All the IQAC members are hereby informed that a meeting of IQAC is organized in the Principal office on dated 30 th Aug at 1.30 pm to discuss the following agenda.

- 1) To confirm the minutes of the last meeting.
- 2) Action taken on Last meeting.
- 3) To discuss the strategy for documentation collection from the different committees and filling of information by the criteria in charge.
- 4) To discuss the commencement of online classes of Odd semesters.
- 5) To discuss feedback received from the stakeholders.
- 6) To review the criteria wise work of session 2020-2021.
- 7) To finalize the IQAC Calendar for session 2021-2022.
- 8) To discuss the organization of a workshop on Virtual Labe.
- 9) Any other item with the permission of the chair.

-----As per the direction of Chairman Internal Quality Assurance cell-----

Dr.Minal.J.Keche
Co-QQAOr Co-Ordinator
Rajarshee Shahu Science College SEAL
Chandur Rly., Dist. Amravati

Dr.S.S.Thakare
Chairman IOAC
Principal
Rajarshee Shahu Science College
Chandur Rly Distt. Amravati

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### Rajarshee Shahu Science College Chandur Rly, Dist Amravati

## Minutes of IQAC Meeting

A meeting of IQAC was held on Monday 30<sup>th</sup> of August 2021at 1.30 pm in the Principal Office. The following members were present for the meeting.

Dr.S.S. Thakare

Dr.G.B.Santape

Dr A D.Bansod

Mr.S.A. Wani

Dr.R. V.Kene

Dr.P.R.Padole

Dr. V.P. Jagtap

Ms. Akanksha Jadhav

Ms. Anuradha Jaulkar

Mr.Rahul Khope

At the outset Co-Ordinator welcomed the Hon Chairman Dr.S.S.Thakare and all the IQAC Members in the meeting and with the permission of chair the agenda of the meeting was opened for the discussion.

#### Item No 1: To confirm the minutes of the last meeting.

The Co-Ordinator of the IQAC read the minutes of the last meeting held on 6<sup>th</sup> of July 2021. Science no addition or deletion suggested by the member minutes were It was confirmed by the Chairman.

#### Item No 2: Action taken on Last meeting

Action on Item No. 8 of the last meeting is not yet completed but in process.

ItemNo 3: To discuss the strategy for documentation collection from the different committees and filling of information by the criteria in charge.

In the preparation of AQAR of the session 2020-21, it was decided to collect with the coordinator of IQAC up to 25/09/2021, the reports in the prescribed format from all the committee conveners in soft copies and hard copies to be retained with them.

It was also decided to keep criteria wise information fully ready by the respective criteria in charge for the purpose of uploading criteria information on the NAAC portal before

the due date.

Item No 4: To discuss the commencement of online classes of odd semesters.

It is unanimously decided to start classes of the third and fifth semesters of the current session from September 1, 2021 on an online platform.

Item No 5: To discuss feedback received from the stakeholders

After the complete analysis of the feedback received from the stakeholders on curriculum, Hon Chairman informed the committee to take the action accordingly and report to the concerned authority of the university. Similarly the teachers' feedback needs to be analyzed and brought to the notice of teachers for their improvements.

Item No 6: To review the criteria wise work of session 2020-2021.

In context to the submission of AQAR of the session 2020-21 to the NAAC up to Dec.31, 2021, coordinator has been directed to start immediately the work of collection of the criteria wise information from the respective criteria in charges, arrange it properly as per the NAAC templates.

Item No7:To finalize the IQAC Calendar for session 2021-2022.

The IQAC calendar for the session 2021-22 has been discussed in large and finally prepared encompassing all the possible activities of the individual departments.

Item No 8: To discuss the organization of a workshop on Virtual Laboratory.

Host department, resource persons, date and collaborating college having MOU were finalized for the workshop on Virtual Laboratory for the teachers. Scope of the workshop was limited to the state level.

Item No: Any other item with the permission of the chair.

No item moved

Dr.M.J.Keche

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Rajarshee Shahu Science College
Chandur Rly., Dist. Amravati



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Dr.S.S.Thakare

Chairman IQAC

Principal
Rajarshee Shahu Science College
Chandur RIv. Distt. Amravati